ABATE OF OHIO, INC. SAMPLE MOTION SHEET

ABATE of Ohio, Inc. (Description) Meeting Motion Sheet				
Pate/ Mot	ion Number	_	Motion – Passed	l Failed _
lotion				
Notion made by		Seconded by		
and Vote – Yes No	Abstain			
oll Call Vote (required for fin	nancial motions):			
ERSON / OFFICE	YES	NO	ABSTAIN	ABSENT
	_			

ABATE OF OHIO, INC.

SAMPLE MOTION SHEET

Characteristics:

- 1. Category: Board.
- 2. Established by: Constitution Article V: BOD Organization; Section 3: Decisions.
- 3. Purpose: To record a motion and tally the resulting vote.
- 4. Audience: Any person recording a meeting.
- 5. Required? Suggested.

Directions:

None.

Special Cases:

None.

Handling:

1. Attach to meeting minutes.