

# ABATE OF OHIO, INC.

## MEETING/EVENT REPORT

Date \_\_\_\_\_ Meeting/Event \_\_\_\_\_ Region/County \_\_\_\_\_

(ATTACH EVENT FLYER)

|                      |
|----------------------|
| Day of Meeting/Event |
|----------------------|

|                             |
|-----------------------------|
| Meeting/Event Profit & Loss |
|-----------------------------|

**Cash In:**

Starting Bank \_\_\_\_\_

Memberships \_\_\_\_\_

Product Sales \_\_\_\_\_

Donations \_\_\_\_\_

Gate Receipts \_\_\_\_\_

Contests \_\_\_\_\_

Other \_\_\_\_\_

Other \_\_\_\_\_

**Total Cash In:** \_\_\_\_\_

**Cash Out:**

Cash Prizes \_\_\_\_\_

Entertainment \_\_\_\_\_

Food \_\_\_\_\_

Other \_\_\_\_\_

Other \_\_\_\_\_

**Total Cash Out:** \_\_\_\_\_

**Amount of Bank Deposit** \_\_\_\_\_

| Event Split               |  |
|---------------------------|--|
| State Treasury (min 30%)  |  |
| Region Treasury           |  |
| Charities                 |  |
| <b>Total Event Split</b>  |  |
| (Must Equal Event Profit) |  |

**Income:**

Pre/Post Donations \_\_\_\_\_

Pre-Registrations \_\_\_\_\_

(Put Donations in Profit & Loss) \_\_\_\_\_

(Put Gate Receipts in Profit & Loss) \_\_\_\_\_

(Put Contests in Profit & Loss) \_\_\_\_\_

(Put Other in Profit & Loss) \_\_\_\_\_

(Put Other in Profit & Loss) \_\_\_\_\_

**Total Income:** \_\_\_\_\_

**Expenses:**

(Put Cash Prizes in Profit & Loss) \_\_\_\_\_

(Put Entertainment in Profit & Loss) \_\_\_\_\_

(Put Food in Profit & Loss) \_\_\_\_\_

(Put Other in Profit & Loss) \_\_\_\_\_

(Put Other in Profit & Loss) \_\_\_\_\_

**Checks Written**

| Ck#   | Category           | Total |
|-------|--------------------|-------|
| _____ | Insurance          |       |
| _____ | Flyers/Advertising |       |
| _____ | Trophies/Awards    |       |
| _____ | Rent               |       |
| _____ | Entertainment      |       |
| _____ | Food               |       |
| _____ | Other _____        |       |
| _____ | Other _____        |       |
| _____ | Other _____        |       |

**Total Expenses:** \_\_\_\_\_

**= EVENT PROFIT** \_\_\_\_\_

Event Organizer \_\_\_\_\_ Date \_\_\_\_\_

Region Treasurer \_\_\_\_\_ Date \_\_\_\_\_